

**Annual General Meeting of the Harris Academy FP Association held in the school at 7pm on
Monday 25th April 2011**

1. **Attendance.** John Baxter (President, in the chair), Dorothy Drummond (Vice President and Treasurer), Isobel Colligan (Secretary), Rosemary Matheson-Dear (Hon President), Margaret Fraser (Hon Vice President), Joyce Wood (Hon Vice President), Ian Colligan, Anne Simmers, Joan Yeaman, Bill Yeaman, Fay Burke, Janice Oram, Marion Milne, David J Wallace and David Wright.

2. **Apologies.** Mabel Cruickshank (Hon Vice President), Helen Dalzell, Richard Begg, Fiona Smart (Auditor), Anne Millar, Maggie Westley, Doreen Strachan, Freida Soutar, Dr Marion Miller, Mary Train and James Lochhead.

3. **2010 AGM Minutes.** The minutes were read. Approval of adoption was made by Joyce Wood and seconded by Dorothy Drummond.

4. **Matters Arising.** All matters arising were to be covered in other parts of the agenda.

5. **Secretary's Report.** This was read by Isobel Colligan and a copy kept on file. John Baxter thanked her for her work over the year. He also took this opportunity to mention the 6 members who had passed away during the year with particular reference to Mr John Allardyce, a former Chairman of the Association who had given long and sterling service. It was also noted that 19 new members had joined during 2010/2011.

6. **Treasurer's Report.** Copies of the report were handed out by Dorothy Drummond. Because of the number of events during the year this had been a particularly taxing one for the Treasurer. Dorothy gave a clear and concise explanation of her report. She also thanked Fiona Smart for her help. John Baxter stated that Dorothy deserved special mention for her role as Treasurer this year and this was reiterated by the meeting. Fiona Smart had also requested that Dorothy be given a special thanks. Fiona was thanked by the President for her role as auditor. Proposal of adoption of the report was given by Joan Yeaman and seconded by Ian Colligan.

7. **Future Events**

- a) **Lunches.** These will be held on 30th May at the Westpark Centre, 5th of September, 5th December (both 2011) and 5th March 2012, all in the Invercarse Hotel. From September all lunches will cost £15.00 per head.
 - b) **Armistice Day Service.** Date has yet to be confirmed with the school.
 - c) **2012 Burns Supper.** This will be held on 23rd January in the Invercarse Hotel. Rosemary Matheson-Dear confirmed that this is now organised.
8. **Secretarial Duties.** Following the resignation of Isobel Colligan as secretary of the Association, the President explained to the meeting that the secretary's post had been discussed at the last Council meeting where it was agreed that there was perhaps too much work for one person. Council had agreed to put to the AGM the suggestion that it be divided into 3. (1) The Association secretary whose remit would be to be the first point of contact for the Association, to take minutes of Council meetings and the AGM, to liaise with the school over lets for the meetings, to collate the Autumn newsletter and to order the wreaths for the Armistice Service. (2) The social secretary who would organise the lunches, the Burns Supper and any other social events that might take place in the future. It was envisaged that he/she would be able to call on other appropriate individuals to assist. (3) The roll keeper whose remit would be to keep the membership records up-to-date and to send out information to the full membership. All of the people involved would require to report back to Council and the President and to act according to Council's decisions. This amendment to the secretary's role was then put to the meeting for discussion. There was general agreement that the role was too time consuming for one person. However Rosemary Matheson-Dear put it to the meeting that the different roles might cause too much confusion among the membership. Following a full and lengthy discussion the AGM agreed that the role be split in two viz the Association secretary who would also retain the keeping of the membership roll and the Social secretary. David Wright offered his services in the producing of the Autumn newsletter.
9. **Election of Office Bearers.** The President offered to step down if anyone wished to take over. Joan Yeaman proposed that he remain in post for a further year and this was seconded by Joyce Wood. John Baxter agreed to continue. Dorothy Drummond agreed to continue as Vice President. Joyce Wood proposed that Dorothy continue as Treasurer and this was seconded by Margaret Fraser. Joan Yeaman offered to take on the role of Social Secretary for two years but did not want to handle money. Dorothy Drummond suggested that as treasurer she would collect the money for the Burns

Supper and this was accepted. Isobel Colligan agreed to continue for one more year as the Association secretary. Marion Milne proposed that all other Council members be re-elected and this was seconded by Fay Burke. (Ian Colligan, Helen Dalzell, Anne Simmers, Fiona Smart, David Wallace and David Wright). Fiona Smart had agreed to continue as auditor. This still left Council short of elected members and the following were duly elected to Council :- Freida Soutar (Proposed by John Baxter, seconded by Dorothy Drummond), Fay Burke (Proposed by Isobel Colligan, seconded by Anne Simmers) and Janice Oram (Proposed by Rosemary Matheson-Dear, seconded by Marion Milne). John Baxter welcomed the new members to Council.

10. **AOCB** As Rosemary Matheson-Dear had agreed to help Joan Yeaman with the social secretary's duties she announced the names of those who had agreed to take part in the 2012 Burns Supper which included two changes to the programme. (1) that Tam O' Shanter would be included this time and that (2) the Toast to the School would be re-introduced.

Margaret Fraser suggested that the admission register/registers be rebound or preserved in some way with the costs being met by the FP Association. She had noted the interest shown in the register at the exhibition in the school in September. There was general interest shown in this suggestion and John Baxter suggested that the matter be referred back to Council to which Margaret agreed.

Ian Colligan thanked the Chair and there being no further business the meeting closed at 8pm.